

CMAC Form 14

**APPLICATION TO POSTPONE
AN ARBITRATION /
CONCILIATION**



READ THIS FIRST

WHO FILLS IN THIS FORM?

Any party requesting to postpone arbitration without the parties appearing in person.

WHERE DOES THIS FORM GO?

To the CMAC office where the application will be considered.

OTHER INSTRUCTIONS?

1. Parties should agree on postponement.
2. This application form should be accompanied by a consent letter from the other party.
3. The party requesting postponement may apply to the Commission at least
 - 7 (seven) days before scheduled date for arbitration.
 - 4 (four) days before scheduled date for conciliation.
4. A copy of the form must be served to the other party
5. Original form should be filed with the Commission,
 - 7 (seven) days before actual hearing for arbitration.
 - 4 (four) days before actual hearing for

CMAC REF:

DATE:

1. DETAILS OF PARTY APPLYING

Name:.....

Postal Address:

.....

.....

Tel: Fax:.....

Cell:..... Email.....

2. . DETAILS OF OTHER PARTY

Name:.....

Postal Address:.....

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Tel:..... Fax:.....

Cell:..... Email.....

3. REQUEST DETAILS AND REASONS FOR POSTPONEMENT

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<p>conciliation.</p> <p>6. Proof of service to the other party must be submitted to the Commission together with the original.</p>	<p>4. CONFIRMATION OF ABOVE DETAILS:</p> <p>Form submitted by (name):.....</p> <p>Signature:.....</p> <p>Designation:.....</p> <p>Date:.....</p> <p>Place:.....</p>
<p>To be signed by person who receives form if hand delivered. Person who receives form must be 16 years or above.</p> <p>The application for postponement is not final until it is formally approved by the Commissioner as per</p> <ul style="list-style-type: none"> • CMAC rule 25(3) for arbitration. • CMAC rule 15(3) for conciliation. <p>An application filed after the elapse of the above periods will not be accepted by the Commission.</p>	<p>Received copy hereof on this _____ day of _____ 20.....</p> <p>Full Name:.....</p> <p>Capacity :.....</p>
<p>FOR OFFICIAL USE</p>	<p>Form Received By:..... CMA REF #:.....</p> <p>Date Received:.....</p>